

*Wedding and Wedding
Receptions
at the
Golden Ears Winter Club*



Invite Family and Friends to celebrate your wedding in a warm and welcoming environment at reasonable prices .

Share your most memorable times in a relaxed atmosphere assisted by calm and competent staff who are invested in your special day.



Lynne Jambor, General Manager
23580-105th Avenue
Maple Ridge, BC V2W 1B8
604-463-4813 or manager@gewc.ca

Let us be there for you.



Golden Ears Winter Club

Sample Rental Contract for the Golden Ears Winter Club (GEWC)

Event Name
Contact Person
Address
City
Email Address
Ph
Walk Through person if different from above contact person

Function Meeting
of Guests
Set up time
Decorator:

Furniture (as appropriate)
of Tables and chairs

Space
Dry Floor
Upper Lounge
Lower Lounge

Catering
Name
Ph

Bar
of bartenders (1 per 60 guests)
Cash Bar
Table Wine

AV Equipment
LCD Projector
Flip chart and paper
Overhead Projector

Terms and Conditions

- § The Renter is responsible for any infractions of rules and regulations of this contract.
- § Maximum upper lounge Capacity by law: 160 persons
- § Illegal gambling is prohibited in the building or on the grounds.

Payments

- § To confirm and secure the event, the contract must be signed and a Booking Deposit of 50% of the rental amount agreement must be in place with the Golden Ears Winter Club
- § A Damage Deposit is of \$500.00 is required for major events which will be returned less damage costs. **The Renter is responsible for any damage done to the building or contents during rental of facility and agrees to pay for any such damages as billed by GEWC in excess of the damage deposit.** If damages occur, Renter will compensate within 10 days of the receipt of damage report all expenses over and above the amount of the security deposit.
- § The Booking Deposit is non-refundable and will be applied to the total amount of the agreement invoice.
- § All date and times include set up time. Should GEWC personnel be required to stay past the hours specified on the contract, an overtime fee of \$50.00 an hour will be charged.
- § All balances owing are due and payable 14 days prior to the event
- § All prices quoted exclude GST, licensing, or Special Event licensing fees
- § Please make cheques payable to "Golden Ears Winter Club." One Cheque is required as the booking deposit, one for the damage deposit and one for the balance of the rental fee.
- § GEWC requires a photo copy of Renters Drivers License.

Cancellations

- § All cancellations must be in writing. Cancellations within 72 hours are 100% non-refundable, within 14 days are 75% non-refundable.

Bar

- § All beverages are to be provided by the GEWC (unless prior arrangements and agreement has been made prior to the event)
- § First aid kit will be made available to Renter.

Fire and Safety

- § Aisles and exits must be kept free from obstruction. All rental groups using the facility will receive a building tour and a fire safety handout on Fire Safety and Evacuation Procedures. Ensure the function participants know where the exits are.
- § "Sterno" is the only open flame product approved for use with chafing trays. "Sterno" must be brought in and removed off site, by the caterer. Do not dispose of any used, or partially used "Sterno" containers at the GEWC Facility.

Facility

- § The Renter is responsible for the behaviour of those associated with the event.
- § Decorations must be flame retardant to protect the building. Use of glue, nails, tacks, staples, or adhesive tape is strictly forbidden. No tape of any kind may be used on the floors.
- § Tackless adhesive ONLY.
- § Confetti or Rice MAY NOT be used inside the building.
- § No open flames (e.g. candles, oil lamps) are allowed. ABSOLUTELY NO TAPER CANDLES- YOU MAY USE FLOATING OR VOTIVE ONLY!!!
- § Artwork or any other objects hanging on wall or on display any where in the facility may not be removed without the consent of GEWC Management.
- § Animals are not permitted in the building (except seeing eye dogs).
- § The Renter is responsible for providing security at the facility throughout the event.

After The Event: The Renter is responsible for:

- § The removal of all decorations and all other items brought in.

- § The removal of trash from the building and the placement of all trash in the dumpster at the outside of the building.
- § Major spills must be cleaned or mopped up.
- § The GEWC reserves the right to book the facility to ensure maximize utilization.

- § The GEWC shall be held harmless for the loss or destruction of any goods, materials, personal belongings, business equipment or property of any kind brought to or left at the facility by the renter prior to, during, or after the termination of the agreement
- § The GEWC shall be held harmless from any and all claims or suits for any accident to any person and/or persons within or on the property.
- § The GEWC shall be held harmless for any theft, damage, accident or losses to any vehicle within or on the property
- § The GEWC does not permit alteration of any kind to the property and/or building without prior approval and agreement
- § The GEWC reserves the right to inspect and regulate all events.
- § Applicants must be a minimum of 21 years of age to reserve this facility. Applications may be revoked if the intended facility use is misrepresented.

- § As part of the consideration for the renting of the Golden Ears Winter Club to me/us, I on behalf of the renting organization, its members and myself agree to release and discharge, and to indemnify and save harmless GEWC from and against all claims and proceedings, by whomsoever made or brought, in respect of any cost, losses, damage, or injury arising by reason of my/our use of the rented facilities. Without limiting the generality of the foregoing, the Renter hereby agrees to indemnify and save harmless GEWC against all claims arising out of the infringement of royalty rights, copyright, slander or libel, which may occur as a result of a public rental, performance or speeches.
- § On behalf of the applicant, the undersigned authorized representative agrees to accept responsibility for the observance of all Contract Regulations where applicable; the prompt payment of fees applicable and the payment for damages occurring during the use of GEWC property.
- § This Contract is not transferable.

Smoking

- § Smoking is prohibited inside of the building. Smoking will be allowed outside the facility in designated areas. If guests smoke outside, supplied ashtray buckets must be used. If not butts must be picked up before the end of function.

We/I have read and understand the above agreement and polices, agreeing to abide by the same.

Date/Signed by Authorized Representative: _____ Date: _____

 (Applicant must be 21 years of age or older)

Date/Signed by GEWC Representative: _____ Date: _____

Space and Rates



2500 square foot Upper Lounge with Patio



Base Rate: \$50.00 per hour plus GST for 4 hours and under



**Wedding Rate: \$650.00 plus GST including same day set up time
with Bar Services**

**\$850.00 plus GST including same day set up time
without Bar Services**

*We'd be pleased to assist you in organizing and preparing for your Special
Wedding Day. Please contact the General Manager, Lynne Jambor, at
manager@gewc.ca or
604-463-4813 for more information.*